

**LEMON GROVE CITY COUNCIL  
AGENDA ITEM SUMMARY**

Item No. 4  
Mtg. Date April 17, 2018  
Dept. City Manager's Department

Item Title: **Appointment of Five Planning Commission Members and Set Terms for Commission Members**

Staff Contact: Lydia Romero, City Manager

**Recommendation:**

Adopt a resolution (**Attachment B**) appointing five permanent members to the Lemon Grove Planning Commission and initial term for those members.

**Item Summary:**

On April 10, 2018 the City Council interviewed 15 applicants for five Planning Commission positions. After conducting the interviews with the candidates, the City Council nominated five applicants to the Planning Commission: Robert Bailey, Stephen Browne, Liana LeBaron, Seth Smith and Jessica Relucio.

Staff has prepared a Resolution (**Attachment B**) for the City Council's consideration appointing the five members to the Planning Commission, setting the initial terms of the members and establishing a Chair and Vice Chair of the Commission.

**Fiscal Impact:**

There is no fiscal impact.

**Environmental Review:**

- ☒ Not subject to review  
☐ Categorical Exemption

- ☐ Negative Declaration  
☐ Mitigated Negative Declaration

**Public Information:**

- ☒ None                      ☐ Newsletter article                      ☐ Tribal Government Consultation Request  
☐ Notice published in local newspaper                      ☐ Notice to property owners within 500 ft.

**Attachments:**

- A. Staff Report  
B. Resolution 2018-



# Attachment A

## LEMON GROVE CITY COUNCIL STAFF REPORT

Item No. 4\_\_\_\_

Mtg. Date April 17, 2018

Item Title: Appointment of Five Planning Commission Members and Set Terms for Commission Members

Staff Contact: Lydia Romero, City Manager

### Background and Discussion:

On March 6, 2018, the City Council adopted Ordinance 448 to re-establish the Planning Commission.

On April 10, 2018, the City Council interviewed 15 applicants for five Planning Commission positions. Following the interviews, they deliberated on the candidates and came to a unanimous consensus on the nomination of five applicants for the Planning Commission. The City Council also recommended the initial terms of Commission members and who would initially serve as Chair and Vice Chair until such time the Commission can establish their own procedures to choose a Chair and Vice Chair.

The individuals nominated, including terms and leadership are:

Robert Bailey	4 year term	Chair
Stephen Browne	4 year term	Vice Chair
Liana LeBaron	3 year term	Member
Jessica Relucio	2 year term	Member
Seth Smith	1 year term	Member

### Conclusion:

Staff recommends that the City Council adopt a resolution (**Attachment B**) appointing five members to the Planning Commission, establishing the initial terms and Chair positions.



# Attachment B

## RESOLUTION NO. 2018

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMON GROVE, CALIFORNIA APPOINTING FIVE MEMBERS TO THE PLANNING COMMISSION, SETTING INITIAL TERMS OF THE MEMBERS AND APPOINTING THE INITIAL CHAIR AND VICE CHAIR OF THE PLANNING COMMISSION**

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**WHEREAS**, on March 6, 2018, the Lemon Grove City Council adopted Ordinance 448 re-establishing the Lemon Grove Planning Commission; and

**WHEREAS**, the application process to apply for a position on the Planning Commission occurred from February 28, 2018 to March 22, 2018; and

**WHEREAS**, through the recruitment process, 16 residents expressed interest in serving on the Planning Commission; and

**WHEREAS**, on April 10, 2018, the City Council interviewed the 15 candidates; and

**WHEREAS**, at the conclusion of the interview process, five candidates were nominated to be appointed to the Planning Commission; and

**WHEREAS**, the City Council also recommended initial terms for the five candidates and established the initial Chair and Vice Chair;

**WHEREAS**, the establishment of the one, two and three-year terms of office for the three permanent Community Advisory Commission members will be determined through the process of drawing straws.

**NOW, THEREFORE**, the City Council of the City of Lemon Grove, California hereby ordains as follows:

#### **SECTION ONE:**

The findings listed above are true and correct.

#### **SECTION TWO:**

Approves the appointment of the following five candidates to the Planning Commission:

1. Robert Bailey
2. Stephen Browne
3. Liana LeBaron
4. Jessica Relucio
5. Seth Smith

#### **SECTION THREE:**

Establishes the initial terms of the Planning Commission members:

- |                    |             |
|--------------------|-------------|
| 1. Robert Bailey   | 4 year term |
| 2. Stephen Browne  | 4 year term |
| 3. Liana LeBaron   | 3 year term |
| 4. Jessica Relucio | 2 year term |
| 5. Seth Smith      | 1 year term |

# Attachment B

## SECTION FOUR:

Establishes the initial Chair and Vice Chair of the Planning Commission:

Robert Bailey     Chair

Stephen Brown    Vice Chair

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